

Lessard-Sams Outdoor Heritage Council

AGENDA ITEM MEMO:

Agenda Item # 6

DATE: November 14, 2013

SUBJECT: **Action:** Amend and adopt 2014 Council Schedule

PRESENTING: Bill Becker

Background: At the end of each calendar year the Council adopts a schedule for the upcoming calendar year. The scheduled meetings correspond with the Council's primary duties, beginning with amendment to the Call for Requests, the Council's RFP. The suggested meeting days are:

- January 16 - Review revised Call for Requests
- February 13 - Final approval of Call for Requests and 2014 session presentation materials
- March 14 - Optional mtg day for business as necessary and responding to legislative inquiries
- April 25 - Optional meeting day for business as necessary and responding to legislative inquiries.
- June 17 - Final Action Plan approval and business as necessary
- August 5 - Selection of requests to bring before the council for hearing
- September 9, 10 and 11 - Hearings - up to 60 requests
- October 7, 8 and 9 - afternoon meeting for allocation selection / Field trip or Issue seminar
- November 13 - Progress Accomplishment Plans on which to base recommendations and presentation
- December 10 - Approve recommendations bill

Fourteen days are reserved in ten blocks. Three consecutive days are reserved to hear requests. This should allow enough time to hear up to 60 presentations.

Care has been taken to avoid major holidays for major religions and traditional legislative meetings of a regional or national nature. Days are set aside during session for emergency meetings and Fridays were scheduled to attempt to work around committee and floor hearings. Issues brought to the attention of staff include short member review times between submission of Accomplishment Plans and progressing the plans and compressed schedules for handling requests between submission in June (), request book distribution (June) and the deadline to provide staff hearing selections (ratings of requests against criteria.) The schedule is designed to allow required due diligence and related study of issues raised by requests and stepwise development of recommendations.

Suggested Motion: I move to approve the schedule as presented by staff with the following amendments

Suggested Procedure: Staff is before the Council to provide members an overview of the work envisioned. They will stand for questions. Following questions a motion may be made and voted up or down.

Attachment: Draft Schedule

LESSARD-SAMS OUTDOOR HERITAGE COUNCIL

2 0 1 4

Meetings
 Council Deadline
 Project Manager Deadline
 State Holidays
 Other conflicts

JANUARY

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

New Years Day
MLK

MAY

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

session ends
Memorial Day

SEPTEMBER

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Labor Day
hearings
allocation selection
Rosh Hashana

FEBRUARY

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

Pres Day
session begins

JUNE

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Shavout
Call deadline
staff mail books

OCTOBER

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Yom Kipp
pm mtg trip/issue seminar
deadline for draft AP

MARCH

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Ash Wed

JULY

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Independence Day
hearing selection deadline

NOVEMBER

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Election Day
Vets Day
Thanksgiving

APRIL

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Call Issued
Passover week
Easter

AUGUST

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Council of State Gov Conf
N at Council State Legislatures Conf

DECEMBER

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Hanukkah
Cmas
New Years Eve